

## **PERSON SPECIFICATION**

### **HEAD OF DEPARTMENT**

#### **QUALIFICATIONS**

- Good degree and teaching qualifications

#### **EXPERIENCE**

- Relevant and successful teaching experience
- Evidence of a willingness to develop new skills
- Evidence of curriculum development and innovation

#### **PROFESSIONAL SKILLS**

- Ability to provide vision, leadership and direction for the department
- High standard of teaching skills and excellent classroom practice
- Excellent oral and written communication skills
- Ability to function as a leader as well as a member of a team
- Ability to review, monitor and evaluate the curriculum and own work
- Ability to perform effectively in a variety of situations
- Ability to recognise and respond to the needs of students of different attainment levels
- Ability to keep efficient records
- Ability to develop as a leading professional in the school
- Ability to lead the learning and teaching in the department
- Ability to use ICT effectively

#### **ESSENTIAL COMPETENCIES**

- A professional knowledge of National Curriculum at Key Stages 3 and 4 and relevant examination and test regimes
- Wide experience and knowledge of recording, reporting and assessment
- Ability to initiate and implement and develop opportunities to maximise student achievement
- Ability to manage the organisation of a department
- A professional understanding of child protection matters and what constitutes a safe school culture.

#### **GENERAL**

Commitment to the promotion of equality of opportunity  
Evidence of a high standard of attendance & punctuality