



**Rokeby School
A Mathematics and Languages School
London Borough of Newham**

**Student Support Officer
Term Time Only; 36 hrs per week
Scale 6 Points 26-28 (£21,780 pro-rata)**

A Student Support Officer is required to work within this inner London boys' school. The purpose of the job is to provide an effective and efficient student support service, with minimal supervision, focusing on attendance, punctuality, admissions and mid-phase induction.

At Rokeby it is our aim to get the best out of every student, because of this we put Teaching and Learning at the centre of all aspects of our work. Our vision is based upon clear and concise values: Respect, Success, Passion for Learning, Personal Challenge and Harmony. In working towards instilling these values in every student we strive to provide a safe, healthy, stimulating and exciting environment for all.

The school is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. The successful applicant will need a full DBS (Disclosure and Barring Service) check, which can be applied for once a job offer is made.

Further details and an application form can be downloaded from Rokeby's website (www.rokeby.newham.sch.uk), or www.londonschooljobs.co.uk. Alternatively please call the school on 020 7540 5620 or e-mail julie.kennelly@rokeby.newham.sch.uk

Applications must be received by Friday 13th October 2017