

ROKEBY SCHOOL SCHOOL ACCESSIBILITY ACTION PLAN 2017-18

Improving the Physical Access at Rokeby School

An Access Audit was carried out by Laing O'Rourke, MITIE & Rokeby School in October 2010 and a number of recommendations made: A further access audit was carried out by Newham Sensory Service in July 2017 to take into account the needs of a new student with visual impairment. September 2017, awaiting report.

Access Report Ref.	Item	Activity	Timescale	Update
10/D10/I01	<ul style="list-style-type: none"> Provision of identified visual, audible and tactile information Tactile signs and information for those with impaired vision A tactile plan or diagram of the building 	Investigate development of tactile information and signage to support visitors and students	As and when necessary	
10/11	<ul style="list-style-type: none"> All areas for assembly/meeting equipped with an induction loop system or infra-red system or Minicom 	<p>Ensure the installed system functions.</p> <p>Ensure staff are trained to use it.</p> <p>Ensure all building users aware of this facility.</p>	<p>By end of Autumn Term 2013.</p> <p>By end of Spring Term 2014</p> <p>Ongoing</p>	System has been reviewed and is operational.
1	<ul style="list-style-type: none"> Staff available in the building at information/refreshment facilities who are trained in communication with people with physical and sensory disabilities 	<p>Audit of staff to establish who has the necessary skills.</p> <p>Liaison with Newham Catering</p> <p>Training of staff should this be required.</p>	<p>As and when necessary</p> <p>Regular audit updates</p>	Arrangements for lunch etc reviewed September 2017 for Y7 visually impaired student.
	<ul style="list-style-type: none"> Ongoing modifications as and when necessary 	Monitor needs and identify work to be carried out	Ongoing	Newham Sensory Service carried out an

				environmental audit July 2017 for a student with visual impairment; Report and advice received September 2017. Report advice to be implemented Autumn term 2017 and impact monitored. Advice distributed to staff Autumn Term 2017.
	Movement around building facilitated for people with mobility issues	<p>Lift fobs available for those who need them.</p> <p>Regularly review fire evacuation procedures to incorporate students and staff with mobility issues</p>	As and when necessary	<p>Lift fobs provided for those who need them.</p> <p>Fire evacuation procedures enhanced to incorporate students and staff with mobility issues</p>

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Improving the Curriculum Access at Rokeby School

Target	Strategy	Outcome	Timeframe	Achievement
Out-of-school activities are planned to ensure the potential participation of the whole range of students	Review all out-of-school provision to ensure compliance with legislation	All out-of-school activities will be conducted in an inclusive environment with providers that comply with all current and future legislative requirements	Ongoing	Increase in access to all school activities for all disabled students
Training for Awareness Raising of Disability Issues	Provide training for governors, staff, students and parents/carers Discuss perception of issues with staff to determine the current status of school	Whole school community aware of issues relating to Access	Ongoing	Society will benefit by a more inclusive school and social environment

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Improving the Delivery of Written Information at Rokeby School

TARGET	STRATEGY	OUTCOME	TIMEFRAME	ACHIEVEMENT
Make available school brochures, school newsletters and other information for parents and carers in alternative formats	Review all current school publications and promote the availability in different formats for those that require it	All school information available for all	Ongoing	Delivery of school information to parents/carers and the local community improved
Ensure more parents receive school communications by using email	Survey of parent/carer emails to ensure our list is accurate	Parents/carers receive relevant school information promptly	Ongoing	Number of current email addresses increasing (60% in September 2017)
Review documentation with a view of ensuring accessibility for students with visual impairment	Get advice from HVSS on alternative formats and use of IT software to produce customised materials.	All school information available for all	Ongoing	Delivery of school information to students & parents/carers with visual difficulties improved. Exam access arrangements for students who are colour blind (e.g., in science experiments) Newham Sensory service ICT report for student with visual impairment incorporated into school practice September 2017

Raise the awareness of adults working at and for the school on the importance of good communications systems.	Reminders published regularly	Awareness of target group raised	Ongoing	School is more effective in meeting the needs of students.
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